

NUTCRACKER MOM/DAD DUTIES

Thank you so much for volunteering your time to help with the children backstage. We could not do this show without you! You need to be signed up for at least one rehearsal and one show. The rehearsal is for you to practice as well. You will need to know where to go to pick up costumes, getting the children into costumes and where to take each group of kids backstage.

1. First act children will start to arrive 1 hour before the show (Friday 6:30, Saturday, 1:00 and 6:30). The second act children will start to arrive at the start of the show (Friday 7:30, Saturday 2:00, and 7:30). Please arrive 10-15 minutes before your group of children arrives, so you can be prepared to take care of them.
2. When the children arrive, they must be checked in. This is to help account for the attendance of all the children. Children must also be in their dance clothes, have their stage make up on and hair done. They will not be allowed to check in otherwise. This is to help minimize the amount of people in the choir room. Some years we have as many as 70 children in the room.
3. The choir room will have designated areas for each group of kids.
4. There may be musical instruments in the choir room. The children are absolutely not allowed to play with them.
5. The children need to be supervised at all times. They may bring snacks to have before the show. These need to be eaten in the hallway. No food/drink is allowed in the choir room. They will also need to be taken to the bathroom as needed.
6. Please bring some games (ie. Quiet activities) for the children to do while waiting before the show.
7. The soldier's have special white make up that they wear. They will need help having that applied. It is also easy to smudge and get onto costumes. All other children should already have their make up on before being checked into the choir room.
8. Nikki will tell you when it is time to get costumes. These will be in the "black box". All costumes need to be checked out. It is important to pay attention to how the costumes are on the hangers. They need to be returned the same way. This is to help preserve them for future shows. Some costumes have extra pieces (ie. Hair pieces). Please do not loose these. Each costume will have the name of the child on it.
9. Nikki will let you know when it is time for the children to get into costumes. Before the do, they need to have had their snacks and gone to the bathroom. Children are not allowed to eat in their costumes.

10. When the show starts Nikki will let you know when to take the children backstage in their groups. You will need to stay backstage with them until they are done dancing. Once they are done, bring them back to the choir room and help them change out of the costumes. Once you have all the costumes together, they need to be returned to the “black box” and checked back in.
11. Children are not to talk while backstage. It can be heard in the theater and is distracting to the dances. Please encourage them to be quiet when going backstage.
12. Some children will have props. Nikki will have them placed before the show, so you will know where they are at. They will also need to be replaced after the children are done using them.
13. Some children are in more than one dance and may need help changing into another costume. Depending on how much time there is, this may need to be done backstage. If that is the case, the costume needs to be backstage before the show starts. Please see Nikki for further details.
14. Second act children will stay in their costumes for the entire second act. They come out at the end for the final bow. Once they are done dancing, they need to return to the choir room. There will be an opportunity to go backstage and watch some of the show. Nikki will let you know when that happens.
15. When the children are done dancing and the parents come to pick them up, they still need to be checked out. This is for security purposes to make sure the children are getting back to their family members. The children are not to leave to room, unless prior arrangements have been made with Nikki.
16. The choir room needs to be cleaned and returned to order after each rehearsal and show. Please help clean up and trash that may be left behind.

Again, thank you so much for your help. If you have any questions, please contact Nikki at 541-554-0118 or litlmissy2002@yahoo.com

LET’S HAVE A GREAT SHOW!